



VILLAGE OF MAZOMANIE EMPLOYMENT APPLICATION
The Village of Mazomanie is an equal opportunity employer

Applicant Information

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State Issued: \_\_\_\_\_ Expiration: \_\_\_\_\_

Position Applying For: \_\_\_\_\_ Desired Wage: \$ \_\_\_\_\_

Are you a citizen of the United States? Yes No If no, are you authorized to work in the U.S.? Yes No

Have you ever worked for the Village of Mazomanie? Yes No If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? Yes No

(A conviction does not automatically disqualify an applicant from employment. The nature of the conviction will be considered in accordance with law). If the answer is "yes", then for each such conviction, indicate (a) the date(S) of conviction, (b) the nature of the offense, (c) the penalty imposed, and (d) the circumstances involved. Exclude nay arrest(s), acquittal(s), conviction(s) reserved on appeal, conviction(s) that have been completed expunged, and/or any adjustment(s) against you by a court as a "youthful offender" or "juvenile delinquent".

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Do you have any pending criminal charges pending against you? Yes No

(A pending charge does not automatically disqualify an applicant from employment. The nature of the charge(s) will be considered in accordance with law). If the answer is year, indicate the pending charge(s) and surrounding circumstances.

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

## Education

High School:	Years:	Did you graduate? Yes    No <input type="checkbox"/> <input type="checkbox"/>
College:	Course of Study:	Did you graduate? Yes    No <input type="checkbox"/> <input type="checkbox"/>
Other:		

Describe any specialized training, certifications, apprenticeship, skills, and extra-curricular activities:

---

---

---

## Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?  Yes  No

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?  Yes  No

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?  Yes  No

## References

*Please list three professional references.*

Name:		Relationship:	
Address:		Phone:	

Name:		Relationship:	
Address:		Phone:	

Name:		Relationship:	
Address:		Phone:	

## AGREEMENT

**Please read before signing.** If you have any questions this agreement, please contact the Village Clerk before signing.

In order that the Village may arrive at an employment decision, I understand that the Village may do any or all of the following, and I have consented to the same:

1. Investigate all statements contained in this application for employment.
2. Request that I be fingerprinted.
3. Conduct a criminal background check.
4. Check all references.

I understand that if I receive an offer of employment, I may be required to undergo a pre-employment medical examination conducted by a doctor of the Village's choice, and to submit to drug screening. I also understand that my employment may be conditioned on the results of the examination and screening.

If employed, as a condition of continued employment, I agree to submit to drug screenings at the request of the Village or in accordance with the Village's policy. I understand that failure to cooperate with the testing may be grounds for dismissal. Additionally, I will comply with all rules and policies of the Village. I understand that my employment can be terminated at any time, with or without cause, either at my option or that of the Village.

I certify that the answers and information given in this employment application are true and correct to the best of my knowledge. I agree that false or misleading information given in my application or interviews may disqualify me from consideration, or, if I am hired, may be grounds for discharge from employment.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_